

# Xerox® DocuMate® 3920

## Intelligent Scanning on Your Network

- Duplex Network Scanner
- Scan to email, folder, fax, FTP, print
- Compact 50-page ADF & Flatbed Scanning
- Colour LCD Touch Screen
- Full send/receive fax functionality
- Manage remotely through embedded webpage
- Store up to 2,000 email addresses
- Supports LDAP email directories
- Secure admin tools
- Full numeric keyboard

### Network Scanning

Direct connect scanners are a vital part of a document capture strategy and network scanners are the perfect solution for an office that has shared scanner requirements. Network scanning achieves two major goals for your document workflow and capture with great efficiency and ease of use. Firstly, a network scanner can be conveniently located in common areas and does not require a PC connection. Secondly, the scanner can easily access broad network connections to file servers, email servers, FTP locations, network printers and fax servers.

### Xerox® DocuMate 3920

The DocuMate 3920 is designed with convenience and ease-of-use in mind. It has been developed to support small to medium workgroups and offices through a standard Ethernet connection and provides secure multi-user access, with easy administration tools available through an embedded form-based web page configuration. No expensive network contractor or IT department is required to begin scanning documents to local servers or FTP locations.

### Scan-to-email

The scan-to-email feature lets you scan paper-based documents in full colour and e-mail them in PDF, JPEG, or TIFF file format directly from the DocuMate 3920. As a result, you can send the scanned document simultaneously to multiple addresses or distribution lists. The DocuMate 3920 supports LDAP (lightweight directory access protocol) for direct access to Microsoft Exchange Server email directories and also enables 2,000 custom email addresses to be stored.

### Scan-to-Filing

The scan-to-filing feature allows users to scan documents and save them to a PC folder or to any server in the network or externally on the internet through FTP, HTTP, HTTPS or CIFS. The built-in Ethernet connection gives this device full or limited network privileges as defined by the network administrator.

### Digital Copying

When the DocuMate 3920 is connected to a PCL5-enabled printer through its USB connection, you can turn the solution into a powerful digital copier. Through the easy-to-use operation panel, you can make copies just the same as you would do on a copier.



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## Large & Easy-to-Use Touch Screen Panel

The DocuMate 3920 scanner includes a 7-inch bright colour LCD touch screen panel which displays all operation modes clearly. The menus are easy to navigate, so by simply making a few touches on the LCD screen you can finish your job within seconds. The screen is highly responsive to your touch and the soft QWERTY keyboard makes any data entry fast and easy.



## Network Management Tool

The DocuMate 3920 Network Management Tool allows the administrator to easily configure one or multiple devices on the network. The form driven web page allows easy creation of up to 2,000 email addresses and 50 filing destinations to support the document scanning workflows at the device and on the network.

The DocuMate 3920 supports LDAP for direct access to Microsoft Exchange Server email directories and SMTP (Simple Mail Transfer Protocol) server support so that small businesses without elaborate Exchange servers or large IT departments can configure their scan-to-email with internet and ISP based mail services. The built-in Ethernet connection gives the device full or limited network privileges via a simple web-based network management tool.

## Multiple Pages Sending

With the ADF (Automatic Document Feeder), the DocuMate 3920 enables a stack of 50 documents to be continuously scanned and transmitted at the same time to increase your efficiency.

## Fax

When the DocuMate 3920 is connected to a supported printer and a telephone line, the solution can be used as a send/receive fax machine that prints incoming faxes\*. A phone book speed dial and broadcast fax directory can also be set up so you can send faxes to large groups. There is a full numeric keyboard to enter fax numbers so its as simple as using a traditional fax machine.

\*requires printer to be connected

## DocuMate 3920 Product Specifications

Xerox Part No.	003R92565
Optical Resolution:	600 dpi
Output Bit Depth:	24-bit colour, 8-bit greyscale, 1-bit black & white
Scanning Speed (ADF, 200 dpi):	20 ppm / 14 ipm, Black & White 15 ppm / 14 ipm, Greyscale 10 ppm / 10 ipm, Colour
Maximum Document Size (flatbed):	216 x 297 mm (8.5" x 11.7")
Maximum Document Size (ADF):	216 x 356 mm (8.5" x 14")
Minimum Document Size (ADF):	148 x 211 mm (5.8" x 8.3")
Light Source:	CCFL – Cold Cathode Fluorescent Lamps
Sensor:	CCD – Charge-Coupled Device
Dimensions:	480 x 475 x 205 mm (18.9" x 18.7" x 8.1")
Weight:	10.2 Kg (22.5 lbs)
ADF Capacity:	50 pages (75 g/m <sup>2</sup> / 20 lb)
Daily Duty Cycle:	1,000 pages
Connection Interface:	Ethernet 10Base T / 100Base TX auto-registration
Protocols:	TCP/IP, HTTP, DNS, DHCP
Supported File Formats:	PDF, TIFF, MTIFF, JPEG
Email Specifications:	
Communication Protocols:	SMTP, MIME, LDAP
Max. Email Addresses Stored:	2,000
Mail Servers Supported:	Microsoft Exchange Server 2000/2003/2007, Lotus Mail Server 5.0, Lotus Domino 7.x & 8.x, Red Hat 7.0, Mac Mail Server OS 9.04
Filing Specifications:	
Communication Protocols:	FTP, HTTP, CIFS, AVPP, HTTPS
Supported File Formats:	PDF, TIFF, MTIFF, JPEG
Maximum Folders:	50
Copy Specifications:	
Zoom:	25% - 400% in 1% increments, fit to page
Copies:	Up to 99
Collate:	Sort / Stack
Fax Specifications:	
Port:	Dual RJ-11 for Phone & Line
Modem Speed:	33.6 Kbps
Page Memory:	2 MB

## Contents

- DocuMate 3920 Scanner
- Power Supply
- USB Cable
- RJ-11 Telephone Cable
- Quick Install Card
- CD-ROM including:
  - User Manual
  - Network Management Tool

For further information please visit: [www.xeroxscanners.co.uk](http://www.xeroxscanners.co.uk)

